

Town of New Hartford
Commission on Aging Regular Meeting Minutes
Town Hall 530 Main Street
Wednesday October 2, 2019 @ 6:30pm

Members Present: Karen Kuhl, Karen Gauthier, Kathy White, Christine Ringuette, Laura Garay

Members Absent: Donna Howard, Penny Miller

Senior Center Director, Diane Barrett, not present.

Meeting was called to order at 6:30pm.

Christine Ringuette arrived at 6:42pm

I. Public Comment

No members of the Public present.

II. Filling the COA Secretary Position

Chair asked for a COA Member to volunteer to take the minutes moving forward. No one volunteered. Chair to select a member prior to next meeting so the member will be prepared to take the minutes at our November Meeting.

III. Approval of June 19, 2019 Special Meeting Minutes-

A Motion to Approve the minutes was made by Karen Gauthier and seconded by Karen Kuhl. The minutes were unanimously approved; Motion carries.

IV. Approval of September 4, 2019 Regular Meeting Minutes

A Motion to Approve the minutes was made by Karen Kuhl and seconded by Kathy White. The minutes were unanimously approved; Motion carries.

V. COA Housing Survey Update/Take Possible Action

The Chair provided an update for the Housing Needs Survey. Consultant, Lesley Higgins-Biddle reviewed the survey and suggested just one change. The Chair will meet with the First Selectman in October to discuss a plan. A discussion about how to disseminate and collect data occurred.

One member suggested handing out the survey on Election Day. The COA identified ways in which to increase responses by residents. Notification via the Town website was suggested along with a notice in the Senior Newsletter. An online data collection process was discussed for residents to complete. Goal is to release the survey within a month.

VI. **Senior Resource Guide Work Group Update**

No updates on this project since last meeting, Christine Ringuette to contact Diane Barrett and Penny Miller to try to finalize the booklet. The COA agrees a new cover photo is needed.

VII. **2019-2020 COA Goals Discussion**

A few members suggested COA members attend events and regular activities at the Senior Center and spend time speaking with the seniors about what they would like to see happening at the center. It was also recommended to take a group photo for the website. Discussion about outreach and community engagement/connection was had. Speaking engagements and Senior Services Forum was recommended as well as more publicity for senior events.

VIII. **Other Business**

The Chair advised the COA that Donna Howard resigned on this date prior to the meeting. A Regular Member vacancy and two Alternate vacancies exist.

IX. **Adjourn**

A Motion to Adjourn was made by Karen Gauthier and seconded by Christine Ringuette. The Motion was approved unanimously; Motion carries.

Next meeting scheduled for Wednesday November 6, 2019 at 6:30pm.

Respectfully Submitted By,

Laura Garay, Chair